

Today's Date: \_\_\_\_\_

# APPLICATION FOR EMPLOYMENT WITH QUALITY EXCAVATION

FOR OFFICE USE ONLY	
FI	_____ / _____
SI	_____ / _____

Position: \_\_\_\_\_

Quality Excavation, Inc. is an Equal Opportunity Employer. It is company policy to comply with all laws concerning discrimination. Complete this application by filling in all requested information. Please account for any time period that is absent of employment history.

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_ Cell # \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you over the age of 18?  Yes  No

Are you currently employed?  Yes  No Date available for work \_\_\_ / \_\_\_ / \_\_\_

### EMPLOYMENT HISTORY (Start with current or last employer)

Company Name: \_\_\_\_\_ Your Title \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Describe the type of work you did in detail: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact your present employer  Yes  No

Company Name: \_\_\_\_\_ Your Title \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Describe the type of work you did in detail: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Company Name: \_\_\_\_\_ Your Title \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Describe the type of work you did in detail: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_ Rate of Pay: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**EDUCATION:** Highest level of education completed: \_\_\_\_\_

### EXPERIENCE: (Please list years of experience)

Backhoe: \_\_\_\_\_ Scraper: \_\_\_\_\_ Grader: \_\_\_\_\_ Trackhoe: \_\_\_\_\_ Dozer: \_\_\_\_\_

10 Wheel Driver: \_\_\_\_\_ Truck & Trailer: \_\_\_\_\_ Underground: \_\_\_\_\_ Loader: \_\_\_\_\_ Other: \_\_\_\_\_

Do you have a CDL  Yes  No CLASS \_\_\_\_\_ Endorsements  Yes  No TYPE \_\_\_\_\_

### PERSONAL REFERENCES:

Name, Address & Phone: \_\_\_\_\_

Name, Address & Phone: \_\_\_\_\_

Name, Address & Phone: \_\_\_\_\_

# PLEASE READ CAREFULLY BEFORE SIGNING

## Disclaimer

This application is intended to provide information for evaluating your suitability for employment. It is not intended to be, nor may it be construed to be a contract of employment of any type whatsoever.

## Notification of Physical/Drug Testing

This company is committed to providing a safe and drug-free work environment. All employees must be able to perform the essential job functions of their position. The company may require that an applicant tentatively selected for employment be required to submit to a urinalysis to screen for illegal drug. Applicants will be notified, that appointment to the position, as a regular employee, will be contingent upon a negative drug test. (Drug testing is required only as permitted under state law.)

**Have you been convicted of a DUI (Driving Under the Influence) within the last five years?**     Yes     No

**Have you been convicted of a felony within the last seven years?**     Yes     No

If yes give details: \_\_\_\_\_

## Affidavit

I acknowledge that the information that I have provided above is true and correct without omissions of any kind whatsoever, and understand that if any information provided is found to be a misrepresentation it will be just cause for my dismissal.

Additionally my signature is my permission to allow Quality Excavation, as a potential employer, to verify my references (inclusive of, but not limited to: U.S. Government, State Government, companies, schools or persons named above) and attain information from my previous employers concerning applicant's character, general reputation, personal characteristics, work habits, job responsibilities, dates of employment, reasons for separation and rate of pay, whether or not it is in their records. I hereby release the U.S. Government, State Government, companies, schools or persons from all liability for any damage for issuing this information.

I further understand and agree that a false statement herein is grounds for denial of employment, or basis for dismissal if already employed.

I further understand that I will be required to submit to a test (at a time and place to be designated by Quality Excavation) to determine the presence of illegal drugs prior to my being hired by Quality Excavation.

I understand that should I be given employment, such employment shall be for an indefinite period and may be terminated at will at any time by me or by the Company without notice, and with or without cause, and without liability for wages or salary, except such wages or salary as has been earned at the date of such termination, and without any other liability whatsoever. (For the purpose of this paragraph, wages or salary are only for time worked, and shall not include pay for vacation). I further understand and agree that the at will nature of my employment relationship cannot be modified or amended except by a subsequent written agreement signed by me (or someone legally acting on my behalf) and by a officer of Quality Excavation.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Applicant Signature Required

*Note: If you are applying for a truck driver position or a position that requires a CDL and are given further consideration for a position within our company, you will be asked to fill out a separate application and provide us with copies of your driving record from the DMV as well as be in possession of a current medical card. Quality Excavation requires a minimum of two years of experience with a class A CDL. The Department of Transportation (DOT) requires a pre-employment urine drug test.*

## -TO BE COMPLETED BY QUALITY EXCAVATION -

Interviewed By: \_\_\_\_\_ / \_\_\_\_\_    Hired: Yes  No     Division \_\_\_\_\_    Rate \_\_\_\_\_    Start Date \_\_\_\_\_

OHCI: \_\_\_\_\_    Result: \_\_\_\_\_    Social Security No. \_\_\_\_\_    Reports to: \_\_\_\_\_

Interviewed By: \_\_\_\_\_ / \_\_\_\_\_